

CONSTITUTION



1. The name of the Club shall be Annadale Hockey Club.
2. The objects of the Club shall be to encourage, promote and develop the sport of hockey and to provide the facilities for doing so.
3. The Club will promote and develop hockey at youth level by the organisation of a section which shall be known as Annadale Junior Hockey Club. Members of this section shall be deemed to be associate members of Annadale Hockey Club.
4. The colours of the club shall be white, black and red. It shall be the duty of every player to turn out in clean kit and current kit.
5. The club shall be affiliated to the Ulster Hockey Union.
6. An Annual General Meeting of the club shall be held in May for the purposes of receiving the Annual Report, the Treasurer's Report and the election of office bearers for the ensuing year. For the purposes of a general meeting, a quorum shall be eleven members present.

The following officers of the club shall be elected at the AGM by a simple majority:

Honorary Patron
Honorary President
Honorary Vice-Presidents
Chairman
Treasurer
Club Secretary
Match Secretary
Junior Club Coordinator
Playing Matters Convenor

Honorary Auditor.

Three members from the general membership of the Club will also be elected by a simple majority to serve on the Management Committee.

Associate members shall have no voting rights at a General Meeting of the Club.

7. MANAGEMENT COMMITTEE

The management of the Club shall be entrusted to a Management Committee, which shall consist of:

Chairman

Treasurer

Club Secretary

Junior Club Coordinator

Playing Matters Convenor

Plus the three general members elected at the AGM

The Management Committee shall have powers to co-opt.

The Management Committee will meet at least once every three months on a regular date, this date to be decided by the incoming committee.

A quorum for all purposes of the Management Committee shall be five members present.

The Management Committee will do all things necessary for the management of the Club. It will deal with significant matters including the Club's funds and property, other than property vested in trustees, monitoring of Club finances, policy-making and serious breaches of discipline. In fulfilling its day-to-day Club management responsibilities, the Executive Committee will delegate responsibility to two Committees – the Playing Matters Committee and the Finance Committee.

8. PLAYING MATTERS COMMITTEE

Team selection, training, fixtures, registration, and general discipline shall be entrusted to a Playing Matters Committee which shall consist of:

Playing Matters Convenor (Chair)

Match Secretary

Club Coach

Team Representatives

The Club Coach will be appointed by the Playing Matters Convenor in consultation with the Club's players and qualified coaches.

Team Representatives will be chosen at the start of the playing season by each team in consultation with the Playing Matters Convenor. For each team it is expected that their Team Representative will either be the Captain, Vice-Captain, Manager or Coach.

9. The management of Annadale Junior Hockey Club, including the selection of teams, shall be entrusted to the Junior Club Co-ordinator and junior club coaches. The Junior Club Co-ordinator will represent the Junior Club on the Management Committee.
10. Any Office-Bearer or Committee member who misses two consecutive Management Committee meetings may, at the discretion of the Management Committee, be deemed to no longer hold that office, or be a member of the Committee, whichever the case may be.
11. The Management Committee shall have power to fill any vacancy which may arise in the ranks of their committee.
12. The Annadale Hockey Club Management Committee shall have power to deal with the Junior Club funds and property, and to do all things necessary for the management of the Junior Club. The Treasurer will include a separate statement of accounts for the Annadale Junior Hockey Club section in the annual report.
13. The Management Committee shall have full power regarding the election of members and their expulsion if their conduct is considered prejudicial to the interests of the Club. For the purposes of expulsion the majority shall be at least two-thirds of those present and voting at the committee meeting.

Applicants and members shall have a right of appeal against refusal/removal from the Club.

An appeal must be forwarded in writing to the Hon. Secretary within 14 days of the date of the notification of the decision. An independent committee will be appointed to hear the appeal, which shall be decided by a simple majority of those present entitled to vote.

14. The Management Committee shall have power to appoint and dissolve sub-committees and to delegate to them any duties, except those connected with the election or expulsion of members, or those of a financial nature. Convenors of sub-committees shall report regularly to the Management Committee.
15. Annadale Hockey Club is fully committed to safeguarding the well being of its participants. Every individual in the Club should, at all times, show respect and understanding for participants' rights, safety and welfare and conduct themselves in a way that reflects the principles of the organization and the guidelines contained in the IHA and Sport NI's Code of Ethics and Good Practice for Children in Sport. In working with young people in hockey, our first priority is the welfare of young people and we are committed to providing an environment that will allow participants to perform to the best of their ability, free from abuse, neglect, bullying and intimidation.
16. The Club subscribes to the Anti Doping Code, as set out by the Irish Hockey Association.
17. The Club subscribes to the Code of Conduct as set out by the Ulster Hockey Union.
18. The Club welcomes membership applications from everyone, and no applicant will be discriminated against because of their religious beliefs, political opinion, race, marital status, sexual orientation or disability. Every member shall be treated on an equal basis in accordance with membership status.
19. A notice convening the AGM shall be sent to all members. The business to be considered shall be stated on it and it shall be sent at least fourteen days prior to the meeting.
20. The Honorary Secretary, upon receipt of a written request signed by at least ten members, shall convene an Extraordinary General Meeting of the Club. The request must state the reason(s) for wishing such a meeting to be held. The meeting shall be held within three weeks from the date of receipt of the written request, and shall be convened in like manner to that described in rule 20 with the substitution of seven days for fourteen days.
21. If the Honorary Secretary fails, when requested to do so in accordance with rule 20, to call an EGM the signatories of the written request may take it upon themselves to do so, and they may recover any costs reasonably incurred by them in doing so.

22. The subscription for the forthcoming year shall be a sum determined by the outgoing Management Committee and approved by the AGM. Any member whose subscription has not been paid or direct debit not in operation by the 30th September for the current season shall only be eligible for selection at the discretion of the Management Committee.
23. None of these rules shall be altered, added to, or deleted and no new rule shall be made except with the sanction of a simple majority of members present and voting at a General Meeting of the Club.
24. The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened annual general meeting (AGM) or extraordinary general meeting (EGM). The Committee will then be responsible for the orderly winding up of the Club's affairs. After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - a. to another Club with similar sports purposes which is a charity, and/or
 - b. to another Club with similar sports purposes which is a registered Community Amateur Sports Club (CASC), and/or
 - c. to the Club's governing body in Ulster (Ulster Hockey Union) for use by them for related community sports
25. All annual profits generated by the Club shall be exclusively reinvested for the purposes of the Club's objectives and shall not be available for distribution to members or any other party.
26. Notice of any proposed alteration in or addition to these rules shall be given in writing to the Honorary Secretary, the written notice being signed by two members who shall act as proposer and seconder at the General Meeting. The notice must be received by the Honorary Secretary at least three weeks before the General Meeting, and particulars of the changes shall be included in the notice calling the General Meeting.
27. A copy of this constitution shall be available to all members on request.

This Constitution is valid from 23rd May 2019 onwards

Signed: _____ **Chairman** _____ **Secretary**